

HDFC ERGO General Insurance Company limited



COMMERCIAL GENERAL LIABILITY – PROPOSAL FORM

LIABILITY OF THE COMPANY DOES NOT COMMENCE UNTIL THE PROPOSAL HAS BEEN ACCEPTED AND THE PREMIUM HAS BEEN RECEIVED IN ACCORDANCE WITH THE PROVISIONS OF SECTION 64VB OF THE INSURANCE ACT, 1938

GENERAL INFORMATION

1. Insured			
2. Subsidiaries to be covered			
3. Coverage Trigger	(a) Occurrence <input type="checkbox"/>		(b) Claims Made <input type="checkbox"/>
4. Description of Business/Designated Contract:			
5. Description of processes and activities :			
6. Retroactive Date (For claims made form only) :			
7. Coverage Territory :	(a) India Only <input type="checkbox"/>		(b) Worldwide excluding US Canada <input type="checkbox"/> (c) Worldwide <input type="checkbox"/>
8. Annual Sales Revenue:		Prior Year	Current Year Estimated Next Year
	Domestic :	_____	
	US Canada:	_____	
	Rest of the World:	_____	
9. Limit of Insurance:		Option I	Option II
	Any one occurrence		
	Aggregate:		
10. Number of Employees:	India	USA & Canada	Rest of the World
11. Number of premises:	India	USA & Canada	Rest of the World
	Owned Leased/Rented	Owned Leased/Rented	Owned Leased/Rented
Manufacturing Distribution and Warehouse Offices			
13. Are you aware of any claims or incidents, conditions, defects, circumstances which may result in a claim?			

PREMIUM DETAILS

Premium Amount Rs. Rupees : _____

SOURCES OF FUND

Salary Business Others (Please Specify) _____

BANK ACCOUNT DETAILS

Bank Account No.

Bank Name

Branch Name & Address

ADD-ON: (You should also complete cover specific questionnaire if you request any of the following extensions)

Do you require any of these Add-on coverages?

- | | | |
|---|------------------------------|-----------------------------|
| A. Products-completed operations | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| B. Advertising Injury / Personal Injury Liability | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| C. Liability arising out of traveling executives on business visits | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

1. Products - Completed Operations

1. Provide detailed description of each product manufactured, supplied, distributed or serviced by you.		
2. Do you manufacture the complete product? If not, what components/parts are purchased by you?		
3. Annual units produced (each product separately)		
4. Do you carry out installation work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. How long has your products been in the market?		
6. Are you affiliated in any manner with any of your suppliers and distributors?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Who are your customers and what are the primary industries or applications for the products?		
8. Does all your manufacturing plants meet with basic Quality Assurance/ Quality Control program that meets the standard of ISO 9001-200, QS 9000, ISO/TS 16949 or similar standards?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Do you have the basic Quality Assurance /Quality Control programme covering all aspects including validation and verification of processes & tests, including equipment calibration, to ensure that the products meet the design and performance requirements and are of consistently good quality?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Do you adhere to regulatory or voluntary best-practice standards in the respective markets.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11. Do you carry out product safety reviews.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12. Do you maintain/have adequate documentation and engineering change management procedures where all base and modified designs are subject to proper checks and sign offs, both in-house and by customers?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
13. For custom-made products (if any), do you take sign-offs by customers on designs and prototypes before mass production?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
14. What are the procedures for record keeping and traceability of products, batches, production records and customers?		
15. Do you have documented recall plan in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
16. Does your contractual controls include hold harmless clauses, limitation of liability and exclusion of consequential losses, among others? Please provide sample copies of your supply contract.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
17. In your contracts with sub-contractors and suppliers, do you have hold harmless/indemnification clauses in your favor?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
18. Is your marketing and technical literature subject to proper technical (e.g. pressure/temperature ratings, etc) and legal review for accuracy and liability management?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

19. Does your sales staff receive training in product knowledge as well as in liability matters?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
20. Does your instruction manuals and safety labels adhere to regulatory or voluntary best-practice standards in the respective markets? Examples include ANSI Z535.6, ANSI Z 535.6 or CPSC Manufacturer's guide to Developing consumer product instructions, among others.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
21. Furnish details and list of products discontinued or recalled or withdrawn during the last five years.		
22. Have your products ever been subject to any enquiry or investigation by any Government agency, concerning the efficiency/adequacy or labeling, hazardous contents or safety? If so, please give full details.		
23. What is the failure rate of each product after hand over?		

2. Advertising Injury / Personal Injury

1. What percentage of your annual sales are derived directly from your website?		
2. Do you use comparative advertising in your advertisements? If "Yes", was an independent organization consulted on how such comparisons were made?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Is music used in your advertisements? If "Yes", were all the rights secured prior to use?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Is the likeness of famous people used in your advertisements?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Have you ever been sued, or have you sued anyone, for copyright or trademark infringement?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Besides the information related to your goods, products or services, do you produce any other publications for external use?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Does your legal counsel review your product brochures, promotional and website materials prior to release?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

(3) Liability arising out of traveling executives on business visits

a. Average number of executives that Travel Overseas annually
b. Average Number of employee/days of travel per year
c. Destinations

If you do not find sufficient space in any of the above columns, please use additional sheets or space given below for giving full details :

