HDFC ERGO General Insurance Company Limited

GROUP PERSONAL ACCIDENT CLAIM FORM

Claimant's Statement **Form'A'**

INSURED INFORMATION

Insured's Name:

Insured's Address:

Date of Birth: D D M M Y Y Y Y Marital Status: ☐ Married ☐ Unmarried

Phone No. (Off): Phone No.(Res):

Name and address of employer:

Policy Number: Insured's Occupation:

Does the insured have any other insurance? ☐ Yes ☐ No

If yes, please list all companies, type of insurance, policy numbers and insurance amounts:

CLAIM INFORMATION

Date of accident: D D M M Y Y Y Y Time and place accident occurred:

Please describe in detail the circumstances of accident:

(attach separate sheet if needed)

Was the accident related to the Insured's occupation? ☐ Yes ☐ No If so, how?

Please describe the nature of Insured's injuries:

Permanent Disablement? ☐ Yes ☐ No Temporary Disablement? ☐ Yes ☐ No

Please list the names and addresses of all treating physicians and hospitals:

Did police or other authorities investigate the accident? ☐ Yes ☐ No

If yes, please provide name, address and telephone number of all investigating officers and agencies:

CLAIMANT INFORMATION (If different than "Insured Information" above)

Claimant's Name:

Claimant's Address:

Relationship to Insured: Age: ☐☐ Yrs Phone No. (Off):

Phone No.:

In what capacity are you making this claim?

AUTHORISATION

I authorize any insurance company, physician, hospital or other healthcare provider, or any other organization, institution or person that may have records, documents or knowledge regarding the insured to release any information requested regarding this claim and the loss reported. I understand this information will be used by HDFC ERGO General Insurance, or its authorized representatives, for the purpose of evaluating and determining coverage for this claim. I know I have a right to receive a copy of this authorization upon request and agree that a photographic or facsimile copy of this authorization is as valid as the original. I agree that this authorization shall be valid for the duration of this claim.

I understand that any person who knowingly and with intent to defraud or deceive any insurance company files a claim containing any materially false, incomplete or misleading information may be subject to prosecution for insurance fraud.

I/We hereby understand, declare, consent and authorize the Company that personal health details, medical history and financial information, as provided to the Company may be utilized for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Date: D D M M Y Y Y Y

SIGNED (Claimant or authorized person)

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HDFC ERGO General Insurance Company Limited

ACCIDENTAL INJURY - CLAIM FORM

Insured's Statement

Form'B'

INSURED INFORMATION

Insured's Name:

Insured's Address:

Phone No. (Off):

Phone No.(Res):

Policy Number:

CLAIM INFORMATION

Date of accident: D D M M Y Y Y Y Time and place accident occurred:

Please describe in detail the circumstances of accident:

(attach separate sheet if needed)

Was the accident related to the Insured's occupation? ☐ Yes ☐ No If so, how?

Please describe the nature of Insured's injuries:

Please list the names and addresses of all treating physicians and hospitals:

Did police or other authorities investigate the accident? ☐ Yes ☐ No

If yes, please provide name, address and telephone number of all investigating officers and agencies:

Please list the names and addresses of all treating/consulting physicians or other healthcare providers:

Name:

Street Address:

City: State: PinCode: Phone:

If hospitalised, please provide name and address of hospital(s) where treatment was received:

Do you have any other insurance that may provide coverage for this accident or loss? ☐ Yes ☐ No

If yes, please identify name, address, and policy number of all other insurance:

AUTHORISATION

I authorise any insurance company, physician, hospital or other healthcare provider, or any other person who may have knowledge regarding this claim to release any information requested regarding this claim and the loss reported. I understand this information will be used by HDFC ERGO General Insurance, or its authorized representatives, for the purpose of evaluating and determining coverage for this claim. I know I have a right to receive a copy of this authorisation upon request and agree that a photographic or facsimile copy of this authorisation is as valid as the original. I agree that this authorisation shall be valid for the duration of this claim.

I understand that any person who knowingly and with intent to defraud or deceive any insurance company files a claim containing any materially false, incomplete or misleading information may be subject to prosecution for insurance fraud.

I/We hereby understand, declare, consent and authorize the Company that personal health details, medical history and financial information, as provided to the Company may be utilised for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Date: D D M M Y Y Y Y

Signed (Insured or authorized person)

CERTIFICATION OF NO OTHER INSURANCE

I,_____hereby certify that I have no other accident or health insurance or any other insurance covering this loss.

Date: D D M M Y Y Y Y

Signed (Insured or authorized person)

HDFC ERGO General Insurance Company Limited

HOSPITAL CASH PLAN - CLAIM FORM

(N.B. To be filled in by the Insured Policy holder, or Insured's authorised representative enjoying power of attorney. Issuance of this claim form is not be taken as admission of liability)

Form'C'

INSURED INFORMATION

Name of Policy holder:

Name of Employee/Member:
(For group insurance policy only)

Policy Number: Insured No./Certificate No. (If applicable):

Name of Patient:

Occupation: I.D. Card No.: Date of Birth: D D M M Y Y Y Y

Relationship to the Policy holder: ☐ Self ☐ Spouse ☐ Child ☐ Staff/ Member ☐ Dependent

1. Have you had any prior treatment for this or related conditions? ☐ Yes ☐ Yes

   Doctor's Name:

   Address:

   Date: D D M M Y Y Y Y

2. Are you making any other insurance claim as a result of this hospitalization/surgery? ☐ Yes ☐ Yes

   Name of Insurance Company:

   Policy Number:

3. (a) Was the hospitalization/surgery a result of an accident? ☐ Yes ☐ Yes

   (b) Date of accident: D D M M Y Y Y Y Time and place accident occurred:

   Please describe in detail the circumstances of accident:

   (attach separate sheet if needed)

4. Hospitalization

   Name of hospital:

   Date of admission: D D M M Y Y Y Y Date of Discharge: D D M M Y Y Y Y

I/We the above named, do hereby, to the best of my/our knowledge and belief, warrant the truth of the foregoing statement in every respect, and I/We agree if I/We have made, or in any further declaration the Company may require in respect of the said claim, shall make any false or fraudulent statement, or any suppression or concealment the Policy shall be void and all rights to recover thereunder in respect of past or future claims shall be forfeited

AUTHORISATION

I HEREBY AUTHORISE on behalf of the patient: (1) Any employer, medical practitioner, hospital, clinic, insurance company, bank, government institution, or other organisation, institution or person, that has any records or knowledge of the patient and/or who has attended or may hereafter attend the patient to disclose such information to HDFC ERGO General Insurance Company; (2) HDFC ERGO General Insurance Company or any of its appointed medical examiners or laboratories to perform the necessary medical assessment and tests to evaluate the health status of the patient in relation to this claim. This authorisation shall bind the patients successors and remains valid notwithstanding death or incapacity. A photocopy of this authorisation shall be as valid as the original.

I/We hereby understand, declare, consent and authorise the Company that personal health details, medical history and financial information, as provided to the Company may be utilised for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Date: D D M M Y Y Y Y

Place:

Signature of Patient

HDFC ERGO General Insurance Company Limited

ACCIDENTAL INJURY - CLAIM FORM

Hospital Cash Claim (Accident or Sickness)
Attending Physician's Statement

Form'D'

INSURED INFORMATION

Insured's Name:

Insured's Address:

Date of Birth: D D M M Y Y Y Y Marital Status: ☐ Married ☐ Unmarried

Phone No. (Off): Phone No.(Res):

Name and address of employer:

Policy Number: Insured's Occupation:

CLAIM INFORMATION

Date of accident: D D M M Y Y Y Y Date of first treatment: D D M M Y Y Y Y

Please describe in detail the nature of the Insured's injuries:

Was the accident related to the Insured's occupation? ☐ Yes ☐ No If so, how?

Was the Insured hospitalized? ☐ Yes ☐ No

If yes, please list the names and addresses of all hospitals and all admission/discharge dates:

Did the Insured have any injury or illness prior to the accident that contributed to the accident or to the Insured's present condition? ☐ Yes ☐ No

If yes, please describe:

Were any surgical procedures performed? ☐ Yes ☐ No

If yes, please list all procedures, and dates performed:

What are the Insured's current subjective symptoms?

What are the objective findings? (please include results of current x-rays, labtests, etc.)?

Dates of total disability: From: D D M M Y Y Y Y To: D D M M Y Y Y Y

Dates of partial disability: From: D D M M Y Y Y Y To: D D M M Y Y Y Y

Date Insured able to return to work: D D M M Y Y Y Y

Was the Insured seen by any other physician? ☐ Yes ☐ No

If yes, please list the names and addresses of all other physicians:

ATTENDING PHYSICIAN INFORMATION

Name of Attending Physician:

Insured's Address:

Phone No.:

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I/We hereby understand, declare, consent and authorise the Company that personal health details, medical history and financial information, as provided to the Company may be utilised for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Date: D D M M Y Y Y Y

SIGNED (Attending Physician)

HDFC ERGO General Insurance Company Limited

ACCIDENTAL INJURY - CLAIM FORM

Accidental Death
Claimant's Statement

Form'E'

INSURED INFORMATION

Insured's Name:

Insured's Address:

Date of Birth: D D M M Y Y Y Y Marital Status: ☐ Married ☐ Unmarried

Phone No. (Off): Phone No.(Res):

Name and address of last employer:

Policy Number: Insured's Occupation(at time of death):

Did the Insured have any other accident or life insurance? ☐ Yes ☐ No

If yes, please list all companies, policy numbers and insurance amounts:

CLAIM INFORMATION

Date of accident: D D M M Y Y Y Y Time and place accident occurred:

Please describe in detail the circumstances of accident:

(attach separate sheet if needed)

Was the accident related to the Insured's occupation? ☐ Yes ☐ No If so, how?

Please describe the cause of the Insured's death:

Please list the names and addresses of all treating physicians and hospitals:

Did police or other authorities investigate the accident? ☐ Yes ☐ No

If yes, please provide name, address and telephone number of all investigating officers and agencies:

Was an autopsy performed? ☐ Yes ☐ No If yes, please provide name and address of Medical Examiner:

Was a coroner's inquest held? ☐ Yes ☐ No If yes, what was the determination?

CLAIMANT INFORMATION

Claimant's Name:

Age: ☐☐ Yrs Relationship to Insured:

Claimant's Address:

Phone No. (Off): Phone No.(Res):

In what capacity are you making this claim? ☐ Beneficiary ☐ Executor* ☐ Administrator* ☐ Guardian* ☐ Trustee* ☐ Assignee*

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*Please provide a certified copy of all documents supporting your authority (e.g., Succession Certificate, Notarised Affidavit, Notarised will, etc.). I authorise any insurance company, physician, hospital or other healthcare provider, or any other organisation, institution or person that may have records, documents or knowledge regarding the insured to release any information requested regarding this claim and the loss reported. I understand this information will be used by HDFC ERGO General Insurance, or its authorised representatives, for the purpose of evaluating and determining coverage for this claim. I know I have a right to receive a copy of this authorisation upon request and agree that a photographic or facsimile copy of this authorisation is as valid as the original. I agree that this authorisation shall be valid for the duration of this claim. I understand that any person who knowingly and with intent to defraud or deceive any insurance company files a claim containing any materially false, incomplete or misleading information may be subject to prosecution for insurance fraud.

I/We hereby understand, declare, consent and authorise the Company that personal health details, medical history and financial information, as provided to the Company may be utilised for processing the claim made under the Policy. I/We hereby also understand, declare and consent that the Company shall have right to retain and disseminate the same to any service provider for providing services related to insurance.

Date: D D M M Y Y Y Y

Place:

SIGNED(Claimant or authorized person)

HDFC ERGO General Insurance Company Limited

Consent for Mode of Claim Payment

Name of Insured

Policy Number

Claim Number

Beneficiary Name

Mode of Payment (Please tick for mode of payment) Cheque ☐ Fund Transfer ☐

(All Fields are Mandatory in case of Fund Transfer)

Insured's Name as per Bank Account

Bank Account Number

Branch Name

IFSC Code

Email address

Attachments
In Support of Bank Details
(Please tick the type of proof submitted) Cancelled Cheque ☐ Bank Passbook Copy ☐

Declaration: I Mr./ Mrs/ Ms. _____ undersigned, legal beneficiary of the above claim, declare that all details mentioned in this form are true and I agree to the mode of payment against the particular claim number mentioned above.

Signature of Beneficiary
Stamp Required in case of Company

Date: D D M M Y Y Y Y

CHECKLIST

- Duly filled and signed Claim Form with HDFC ERGO policy number
- Original Discharge Summary
- Original final bill with detailed breakup and payment receipt
- Original Investigation reports (eg. blood reports, X-Ray, etc)
- NEFT details for payment: Cancelled cheque in the name of the Proposer or passbook copy attested by bank
- All original bills and pharmacy invoices supported by prescriptions
- Implant sticker/invoice, if used (eg. for stent in angioplasty, lens cataract, etc.)
- Past Treatment documents, if any
- In cases of Accident, Medico Legal Certificate (MLC) or FIR
- Other relevant documents, if any

HDFC ERGO General Insurance Company Limited

Group Personal Accident - Claim Document Checklist

(Additional documents if required will be requested by the insurer)

***Photocopy of Aadhaar Card/ Aadhaar card number is required for all claims**

Accidental Death

- Duly filled claim form (mandatory) mentioning incidence detail
- Death certificate issued by Tehsil / Municipal authority (attested photocopy)
- Police FIR / MLC copy (attested photocopy)
- Post Mortem Report (attested photocopy)
- Police Inquest / Panchnama report (attested photocopy)
- Insured & Nominee Photo ID Proof (mandatory, attested photocopy)
- HR letter mentioning employment details like date of joining, last day of working, emp no, grade / category, monthly / annual salary etc. (mandatory, original)
- Photo ID proof of employment (attested photocopy)
- Aadhaar Card
- Salary slip prior to accident (mandatory, attested photocopy)
- Corporate Bank details (NEFT)
- If the payment is to be done to any other person then we will require the below two documents
  a. Legal heir certificate
  b. NOC from other legal heirs other than the payee
  c. KYC of payee
  d. Copy of cancelled cheque of payee

Permanent Disablement

- Duly filled claim form (mandatory, original) mentioning incidence detail
- Disablement Certificate from Concern Authority like civil surgeon in government hospital (attested photocopy)
- Police FIR / MLC copy (attested photocopy)
- Insured Photo ID Proof (attested photocopy)
- Recent photograph showing disablement part (mandatory, original)
- HR letter mentioning employment details like date of joining, last day of working, emp no, grade / category, monthly / annual salary etc (mandatory, original)
- Salary slip prior to accident (mandatory, attested photocopy)
- All medical papers including investigations reports (mandatory, attested photocopy)
- Photo ID proof of employment (attested photocopy)
- Employee Aadhaar Card
- Corporate Bank details (NEFT)

Temporary Total disablement

- Duly filled claim form (mandatory, original) mentioning incidence detail
- Police FIR / MLC copy (attested photocopy)
- All medical papers including investigations reports (mandatory, attested photocopy)
- Doctor fitness Certificate (mandatory, original)
- All medical bills (mandatory, original)
- Insured Photo ID Proof (attested photocopy)
- HR letter stating exact Leave period due to accidental injury (mandatory, original)
- Photo ID proof of employment (attested photocopy)
- HR letter mentioning employment details like date of joining, last day of working, emp no, grade / category, monthly / annual salary etc (mandatory, original)
- Salary slip prior to accident (mandatory, attested photocopy)
- Employee Aadhaar Card
- Corporate Bank details (NEFT)

Emergency Medical Expenses (Accident Only)

- Duly filled claim form (mandatory, original) mentioning incidence detail
- Original consolidated hospital bill with breakup of each Item, duly signed by the insured
- Original payment receipt of the hospital bill
- Original bills, original payment receipts and reports for investigation
- Original medicine bills and receipts with corresponding prescriptions
- Original invoice/bills for implants (viz. Stent /PHS Mesh / IOL etc.) with original payment Receipts
- Treating doctor's certificate giving details of injuries (How, when and where injury sustained) including whether
- claimant was under the influence of any intoxicating material.
- Copy of the medico-legal certificate
- Employee Aadhaar Card
- Corporate Bank details (NEFT)

In-hospital Medical Expenses (Accident Only)

- Duly filled claim form (mandatory, original) mentioning incidence detail
- Original detailed discharge summary / day care summary from the hospital
- Original consolidated hospital bill with breakup of each Item, duly signed by the insured
- Original payment receipt of the hospital bill
- Original bills, original payment receipts and reports for investigation
- Original medicine bills and receipts with corresponding prescriptions
- Original invoice/bills for implants (viz. Stent /PHS Mesh / IOL etc.) with original payment Receipts
- Treating doctor's certificate giving details of injuries (How, when and where injury sustained) including whether claimant was under the influence of any intoxicating material.
- Employee Aadhaar Card
- Corporate Bank details (NEFT)

Dependent children's education benefit (Accident Only)

- Duly filled claim form (mandatory, original) mentioning incidence detail
- Age proof of the child
- Id proof as a dependent child
- Original bills and payment receipt of the education expenses
- Employee Aadhaar Card
- Corporate Bank details (NEFT)
- Total claim amount on claim form with details of items purchased